



Job Title: Shop Mechanic	Department: Service
Type: Non-Exempt	Reports To: Shop Foreman

Job Purpose:

The basic function of the Shop Mechanic is to perform maintenance, overhaul and other repairs on customer and Delta owned equipment in our facility.

Essential Duties and Responsibilities:

- Troubleshoot and repair and or rebuild gas, propane, diesel and electric powered lift trucks and related equipment following industry best practice and/or manufacturers service documentation.
- Be able to test, troubleshoot and repair and/or rebuild pumps, valves, hydraulic cylinders, engines, transmissions, drive axles and electric motors.
- Interact with shop foreman to relay any issues or problems and the solution.
- Write work orders clearly and accurately.
- Maintain a clean and safe work environment.
- When necessary, order and follow up on needed parts.
- Log work time to the work order.
- Follow up daily on all work in process.
- Follow all Delta safety rules and regulations.
- Work in a safe and courteous manner following standard repair practice and procedures.

Other Duties and Responsibilities:

- Any and all other duties as assigned by management.

Qualification Requirements:

- High school diploma or the equivalent.
- One (1) to two (2) years' experience as a Maintenance technician, apprentice or the equivalent.
- Must be able to make repairs with quality results with little or no supervision.
- Must demonstrate a high degree of communication and organizational skills to include the ability to apply logic and constructive thinking to solve problems.
- Must be able to use and understand measuring tools such as: a ruler or tape measure, micrometer, calipers, feeler gauges, depth gauges, multi-meter, ohmmeter, pressure gauges and compression gauges etc.
- Must be able to perform mathematical calculations, including fractions, decimals and percentages.
- Provide effective oral and written communications.
- An individual must be able to perform each essential duty satisfactorily and work within the confines of the established or quoted times for the repairs of the equipment.
- Technical Aptitude.
- Positive Attitude.
- Must be able to push, pull, lift or move up to 50 pounds.

Employment Disclaimer: *To perform this job successfully, an individual must be able to perform each essential duty and task satisfactorily. The requirements listed are representative of the knowledge, skill and/or ability required. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions. This job description is not a contract. Management reserves the right to change its contents at any time. This organization complies with the guidelines set forth in the American with Disabilities Act of 1990 and does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, age, disability or status as a disabled veteran or veteran of the Vietnam era. This organization is an Equal Opportunity Employer.*